



The Nomination Committee of the Silver Star Resort Association dba Destination Silver Star in accordance with its bylaws, is seeking candidates with established business, finance and leadership experience, to join its Board of Directors for the following positions and terms commencing mid March of 2024.

1. Residential Lodging (rents their home long or short term) – Two year term, by advance vote
2. Hotel Lodging (owns in Silver Creek, Firelight, Snowbird, Lord Aberdeen, Chilcoot, Vance Creek, Pinnacles, etc) – Two year term, by advance vote
3. Single Owner Hotel Lodging – Two year term, by acclamation
4. At Large – Two year term, by advance vote
5. At Large – One year term, by advance vote

Nominations are open from February 10 – 29th, 2024. Elections will be held March 1 – 14th, 2024.

Candidate requirements include property ownership in the appropriate category. The definition of each category and a “voting” member is defined within the SSRA Bylaws. The Bylaws can be found on the SSRA Annual General Meeting website: [Resources & Forms - Silver Star Resort Association \(destinationsilverstar.com\)](https://www.destinationsilverstar.com/resources-forms)

The current terms of expiry are as follows (shaded lines are expiring at the 2024 AGM):

Category	Director name	Term Expiration
Residential Director	Stephen Trompp	March 2025
Residential Lodging Director	Rob Durant	March 2025
Residential Lodging Director	Julie Sherborn	March 2024
Hotel Lodging Director	Shawn Lee	March 2025
Hotel Lodging Director	Kevin Cherkowski	March 2024
Commercial Director	Lindsay Brennan	March 2025
Single Owner Hotel Lodging Director	Oscar Carreira	March 2024
At Large Director	Marc Brule	March 2025**
At Large Director	Tim Dekker	March 2024
Silver Star Mountain Operator Director	Marion Drummond	Appointed until revoked by Silver Star Mountain Operator
Silver Star Mountain Operator Director	Ian Jenkins	Appointed until revoked by Silver Star Mountain Operator

** Marc Brule was appointed, and his term expires at the AGM. This will thus be a one year term expiring March 2025.



Silver Star Resort Association Board Terms of Reference

The Silver Star Resort Association, doing business as Destination Silver Star (DSS), is governed by a 11-member Board of Directors (Board) – nine elected from its Members and two appointed by Silver Star Mountain Operator. On behalf of its Members, the Board provides input and supports the vision, mission, strategic objectives, and priorities, contributes to, and approves the annual business plan, approves operating and capital budgets, and ensures continued financial viability and the fulfillment of the organization’s mission. The Board should reflect a breadth of experience, ensuring that the interests of a diverse membership remain core to the organization. Members are encouraged to speak with the resort association and representatives on the Board, as Member input plays a vital role in our success.

As a Director it is expected that you will act in the best interests of the association as set out in the Terms of Reference, acting as an ambassador, living our purpose and vision with passion, energy, achievement, and respect.

Participation as a Director on the Board requires a significant commitment of time. Directors serve on a voluntary basis for two-year terms. Directors also participate in various Board committees.

The following provides an estimate of the anticipated required hours:

- Up to 10 board meetings per year typically held on Mondays from 4 – 6PM.
- Expect about 2 hours preparation time for each meeting.
- An onboarding session, typically 2 hours which could be held virtually.
- A daylong planning meeting to review the destination landscape and develop strategy for the upcoming year, typically held in early summer or September. Expect 6-8 hours of preparation time.
- Participation on 1-2 committees, which hold at minimum bi-monthly meetings. Expect 1 hour preparation time. It is expected that each Director will participate on at least one Board committee in addition to regular Board duties.

Directors are expected to be knowledgeable about DSS business and to understand and support its mandate. When acting as a Director, you are expected to act in the best interests of the association.

Skills that will help you to be successful in this volunteer position include:

- Experience in strategic analysis and planning
- Leadership experience
- Effective interpersonal and collaboration skills
- Financial literacy
- Understanding of strategic technology trends
- Experience in Board governance
- Knowledge of the tourism industry and/or local government

Duties and Responsibilities:

1. Provides input and supports DSS’s Vision, Mission, Values and Strategic Priorities.
2. Establishing governance. The governing body of the organization is the Board of Directors, an elected and representative body, which is accountable to the membership-at-large for the development of all governance policy. The Executive Director is responsible for the execution of Board policies, and neither

develops nor alters such policies independently. Management of the organization, led by the Executive Director, is supported and held accountable by the Executive Committee of the Board of Directors.

3. Ensuring consultation with stakeholders (industry, ED, Members) in the development process.
4. Appointing the ED and monitoring performance;
5. Reviewing the ED's performance annually against agreed-upon objectives and Board-approved policies.
6. Approving the organizational staff compensation.
7. Providing outside perspective on the strategic issues facing the organization.
8. Approving the Strategic Plan. The ED and staff set the tactical plan in consultation with the appropriate DSS Committee's.
9. Establishing clear objectives against which the organization's performance will be measured.
10. Approving annual operating and capital budgets.
11. Monitoring operational and financial results on at least a bi-monthly basis.
12. Approving annual audited financial statements.
13. Recommending appointment of external auditors and approving auditors' fees.
14. Ensuring the ED identifies the principal risks facing the organization and implements appropriate systems/programs to manage the risks.
15. Ensuring that communication and consultation with stakeholders is effective and appropriate.
16. Planning for Board succession (directors and officers).
17. Understanding the difference between governing and managing.
18. A Board or Committee member who is in a potential conflict of interest position on any matter under consideration must declare such conflict immediately. For example, a Director who is involved in a business relationship with SSRA is not at arms length and is therefore in conflict.
19. Respecting the confidentiality requirements of the Code of Conduct and Conflict of Interest Guidelines.
20. Signing a Confidentiality Agreement.
21. Attend at least 70% of Board and Committee meetings. Notice of non-attendance should be at least two days prior to the impacted meeting.
22. Acting honestly and in good faith.